Building Permit Application

City of Troutdale

104 SE Kibling Ave., Troutdale Or 97060

Permit Specialist 503 674-7229

Application No.	Permit No.
Date Received	Date Issued
Received By	Issued By
Receipt No.	Receipt No.

Inspection Requests Phone: 503 674-7204 Fax: 503 667-0524 e-mail: inspection@ci.troutdale.or.us

TYPE OF WORK	
☐ New construction	☐ Demolition
☐ Addition/alteration/replacement	☐ Other:
CATEGORY OF CONSTRUCTION	
☐ 1- and 2-family dwelling	☐ Commercial/industrial
☐ Accessory building	☐ Multi-family
☐ Master builder	☐ Other:

JOB SITE INFORMATION AND LOCATION	
Job site address:	
City/State/Zip:	
Suite/bldg./apt. no.:	Project name:
Cross street/directions to job site:	
Subdivision:	Lot no.:
Tax map/parcel no.:	

DESCRIPTION OF WORK

☐ PROPERTY OWNER	☐ TENANT
Name:	
Address:	
City/State/Zip:	
Phone:	Fax:

☐ APPLICANT	☐ CONTACT PERSON
Business name:	
Contact name:	
Address:	
City/State/Zip:	
Phone:	Fax:
E-mail:	

CONTRACTOR	
Business name:	
Address:	
City/State/Zip:	
Phone:	Fax:
CCB license no.:	
City or Metro license no.:	
Authorized Signature:	
Print name:	Date:

*** Fee methodology set by Tri-County Building Industry Service Board**

REQUIRED DATA: 1- AND 2-FAMILY DWELLING	
Permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor, overhead, and profit for the work indicated on this application.	
Valuation $	
Number of bedrooms:	
Number of bathrooms:	
Total number of floors:	
New dwelling area:	sq.ft.
Garage/carport area:	sq.ft.
Covered porch area:	sq.ft.
Deck area:	sq.ft.
Other structure area:	sq.ft.

REQUIRED DATA: COMMERCIAL–USE CHECKLIST		
Permit fees* are based on the value of the work performed. Indicate the value (rounded to the nearest dollar) of all equipment, materials, labor overhead, and profit for the work indicated on this application.		
Valuation $		
Existing building area:		sq.ft.
New building area:		sq.ft.
Number of stories:		
Type of construction:		
Occupancy groups:	Existing:	New:
Code edition:		
Sprinkler system:		

NOTICE

All contractors and subcontractors are required to be licensed with the Oregon Construction Contractors Board under ORS 701 and may be required to be licensed in the jurisdiction in which work is being performed. If the applicant is exempt from licensing, the following reasons apply:_____

DEPARTMENT APPROVAL - INITIAL & DATE
Fire Marshal:
Building Dept.:
Planning Dept.:
Pwks Chief Engineer:
Environmental Specialist:

Building Permit Fees*	
Building Permit Fee	$
12% State Surcharge Fee	$
65% Plan Review Fee	$
40% Fire & Life Plan Review Fee	$
Deposit	$
Total Due	**$**

This permit application expires if a permit is not obtained within 180-days after it has been accepted as complete. Permits are non-transferable and expire 180-days from issuance or last inspection.